



13 Network

User Manual

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1.0 Introduction

Welcome to the 13Network. The 13Network is an Internet solution that allows outside parties to access information about the cases maintained on your system through the World Wide Web. This type of system provides an alternative to the Creditor Dial-In systems that many offices have maintained in the past. However, this type of solution provides many benefits over the current dial-in systems. Much of the work that is required to maintain the dial-in system has been eliminated and the number of people accessing the system is no longer limited to the number of modems connected to the machine. Also, other types of information can be disseminated to the creditor/attorney community by the pure nature of the web interface of the 13Network.

A 13Network.com membership gives trustee a personal homepage and the ability to view:

- Case
- Attorney
- Dates
- Plan Payments
- Summary
- Claims
- Receipts
- Payments
- Ledger
- Breakdown
- Calendar/Docket
- Status Report
- Claims Register

The following pages will be your user guide for 13Network.com.

13Network.com Home

Welcome to the 13Network
Your Chapter 13 Information Management System®

The 13Network gives its users access to more than 2.5 million Chapter 13 Bankruptcy cases. 2,395,523 users have accessed Trustee data since October 2000.

The 13Network is a service hosted by Bankruptcy Software Specialists, LLC. BSS is the nation's leading provider of Bankruptcy Software and Services to Chapter 13 Trustees. Click [here](#) to learn about other services provided by BSS.

Trustees - BSS can host your data on the 13Network even if BSS is not your Chapter 13 software provider! It's easy! [Click here to learn how!](#)

Chapter 13 Case Information contained on this website is not intended for public display. You **must** obtain authorization from the Trustee before accessing the Trustee data. Please contact the Trustee's office for more information.

13Network Participating Trustees

13Network Participating Trustees				Sort by Trustee Name	
Alabama	Philip A. Geddes (Decatur)	Illinois	Tom Vaughn (Chicago)	Oregon	Fred Long (Eugene)
	John C. McAleer III (Mobile)		Glenn B. Stearns (Lisle)	Pennsylvania	Ronda Winnecour (Pittsburgh)
	Curtis C. Reding (Montgomery)	Indiana	Donald M. Aikman (Ft. Wayne)	Puerto Rico	Alejandro Oliveras Rivera (San Juan)
Arkansas	Joyce Bradley Babin (Little Rock)		Robert A. Brothers (Indianapolis)		José R. Carrión (San Juan)
	David D. Coop (Little Rock)	Kansas	William Griffin (Kansas City)	South Carolina	Joy S. Goodwin (Columbia)
	Jo-Ann L. Goldman (Little Rock)		Jan Hamilton (Topeka)		W. K. Stephenson (Columbia)
Arizona	Russell Brown (Phoenix)	Kentucky	Beverly M. Burden (Lexington)		Helen E. Burris (Greenville)
	Dianne C. Kerns (Tucson)		William W. Lawrence (Louisville)		James M. Wyman (Mt. Pleasant)
California	Kathy A. Dockery (Los Angeles)	Louisiana	Willie Banks, Jr. (Alexandria)	Tennessee	Timothy H. Ivy (Jackson)
	Elizabeth F. Rojas (Northern Division)		Keith Rodriguez (Lafayette)		George Stevenson and George Emerson (Memphis)
	Martha G. Bronitsky (Oakland)		E. Eugene Hastings (Monroe)	Texas	Henry Hildebrand (Nashville)
	Rod Danielson (Riverside)		SJ Beaulieu, JR. (New Orleans)		Ray Hendren (Austin)
	Jan P. Johnson (Sacramento)		Paul H. Davidson (Shreveport)		Deborah B. Langehennia (Austin)
	Larry Loheit (Sacramento)	Maryland	Ellen Cosby (Baltimore)		Cindy Boudloche (Corpus Christi)
	Thomas H. Billingslea (San Diego)		Joel Goldberger (Baltimore)		Thomas Powers (Dallas)
	David L. Skelton (San Diego)		Nancy Spencer Griasby (Bowie)		Phyllis Bracher (El Paso)
	Devin Derham-Burk (San Jose)		Timothy P. Branigan (Laurel)		Tim Truman (Fort Worth)
	Amrane Cohen (Santa Ana)	Michigan	Carl Bekofske (Flint)		William Heikamp (Houston)
Florida	Michael H. Meyer (Santa Rosa)		Mary Vieqelahn Hamlin (Kalamazoo)		David Peake (Houston)
	Robin Weiner (Fort Lauderdale)	Missouri	Richard V. Fink (Kansas City)		Robert Wilson (Lubbock)

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1.1 Accessing 13Network

The address for accessing the 13Network is <http://www.13network.com>.

The 13 Network is best viewed at 800 X 600 with version 4 or higher of Microsoft Internet Explorer.

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Your Chapter 13 Information Management System®

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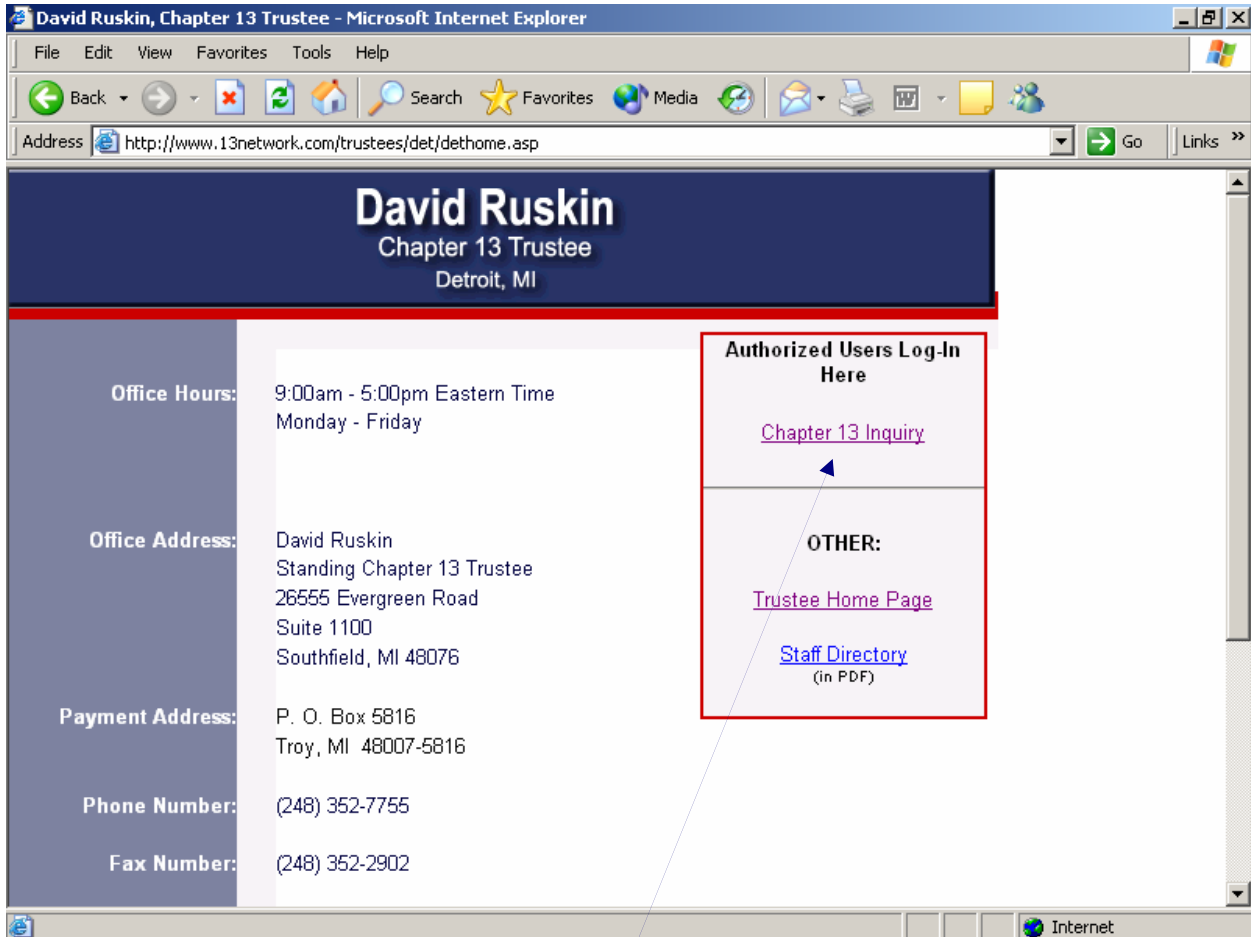
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	Jan P. Johnson (Sacramento)		Paul H. Davidson (Shreveport)
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	Devin Derham-Burk (San Jose)		Timothy P. Branigan (Laurel)
	Amrane Cohen (Santa Ana)	Michigan	Carl Bekofski (Flint)
	Michael H. Meyer (Santa Rosa)		Mary Vieqelahn Hamlin (Kalamazoo)
Florida	Robin Weiner (Fort Lauderdale)	Missouri	Richard V. Fink (Kansas City)
	Mamie L. Davis (Jacksonville)	North Carolina	Warren L. Tadlock (Charlotte)
	Nancy Herkert (Miami)		Richard M. Hutson, II (Durham)
	Laurie K. Weatherford (Orlando)		Anita Jo Troxler (Greensboro)
	Leigh D. Hart (Tallahassee)		John Logan (Raleigh)
Georgia	Adam M. Goodman (Atlanta)		Steven G. Tate (Statesville)
	Nancy J. Whaley (Atlanta)		Kathryn L. Bringle (Winston-Salem)
	James H. Bone (Atlanta)	New Jersey	John J. Scura, II (Fairfield)
	Mary Ida Townson (Atlanta)	New Mexico	Kelley L. Skehen (Albuquerque)
	Barnee C. Baxter (Augusta)	Nevada	Kathleen A. McDonald (Las Vegas)
		Oregon	Fred Long (Eugene)
		Pennsylvania	Ronda Winnecour (Pittsburgh)
		Puerto Rico	Alejandro Oliveras Rivera (San Juan)
			José R. Carrión (San Juan)
		South Carolina	Jov S. Goodwin (Columbia)
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			Phyllis Bracher (El Paso)
			Tim Truman (Fort Worth)
			William Heitkamp (Houston)
			David Peake (Houston)
			Robert Wilson (Lubbock)
			Janna Countryman (Plano)
			Marion A. Olson (San Antonio)
		Utah	Kevin R. Anderson (Salt Lake City)
			J. Vincent Cameron (Salt Lake City)
		Virginia	Frank J. Santoro (Chesapeake)
			George W. Neal (Portsmouth)
		Washington	K. Mike Fitzgerald (Seattle)
			Daniel Brunner (Spokane)
			David Howe (Tacoma)

13Network Home Page

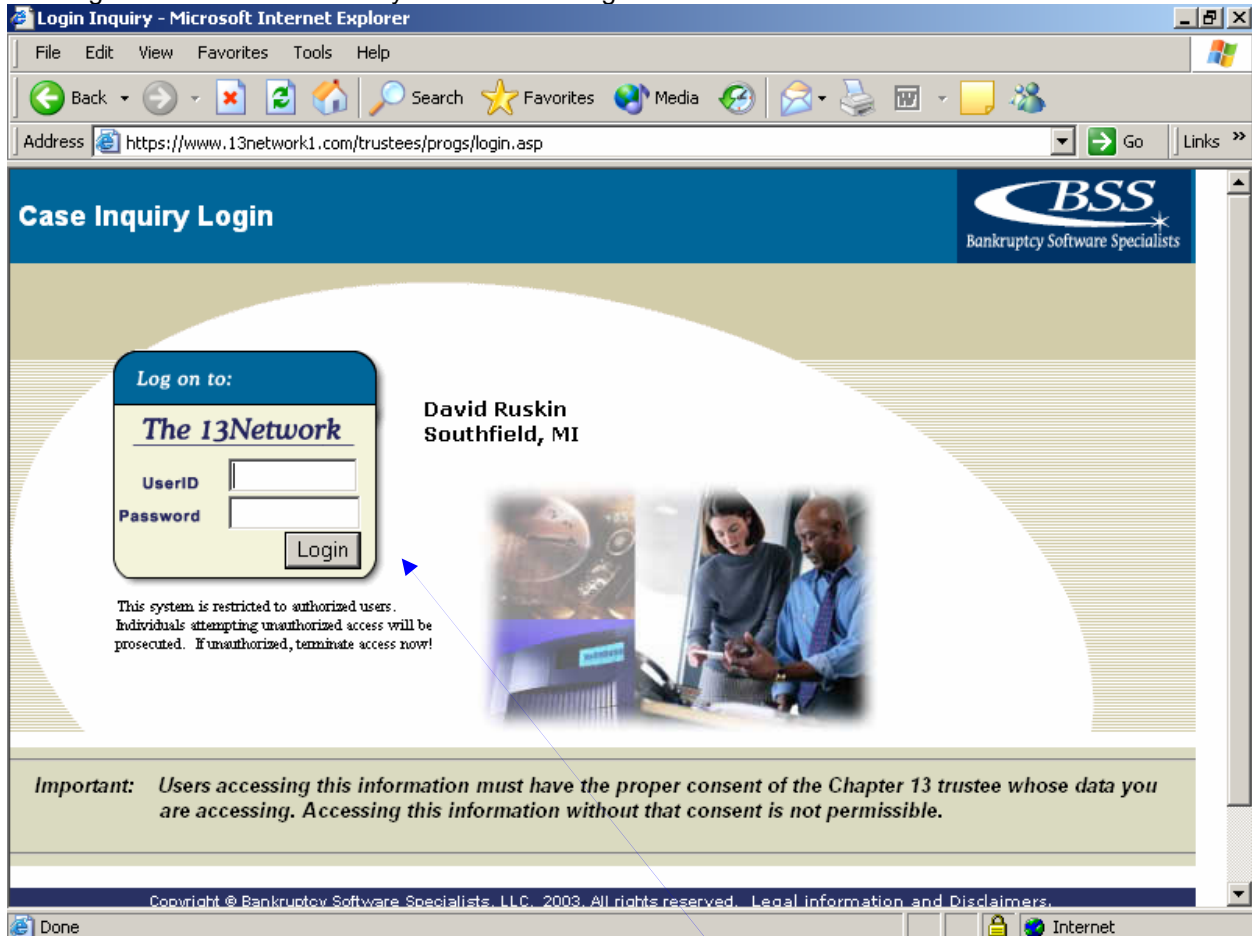
Click link for your home page.

Once the user has found the link to the desired home page they can click on in to see the individual Chapter 13 Trustee home page. From there the user must click the Chapter 13 Inquiry link to get to the log-in page.



Click here to
Connect to the
Log-In Screen

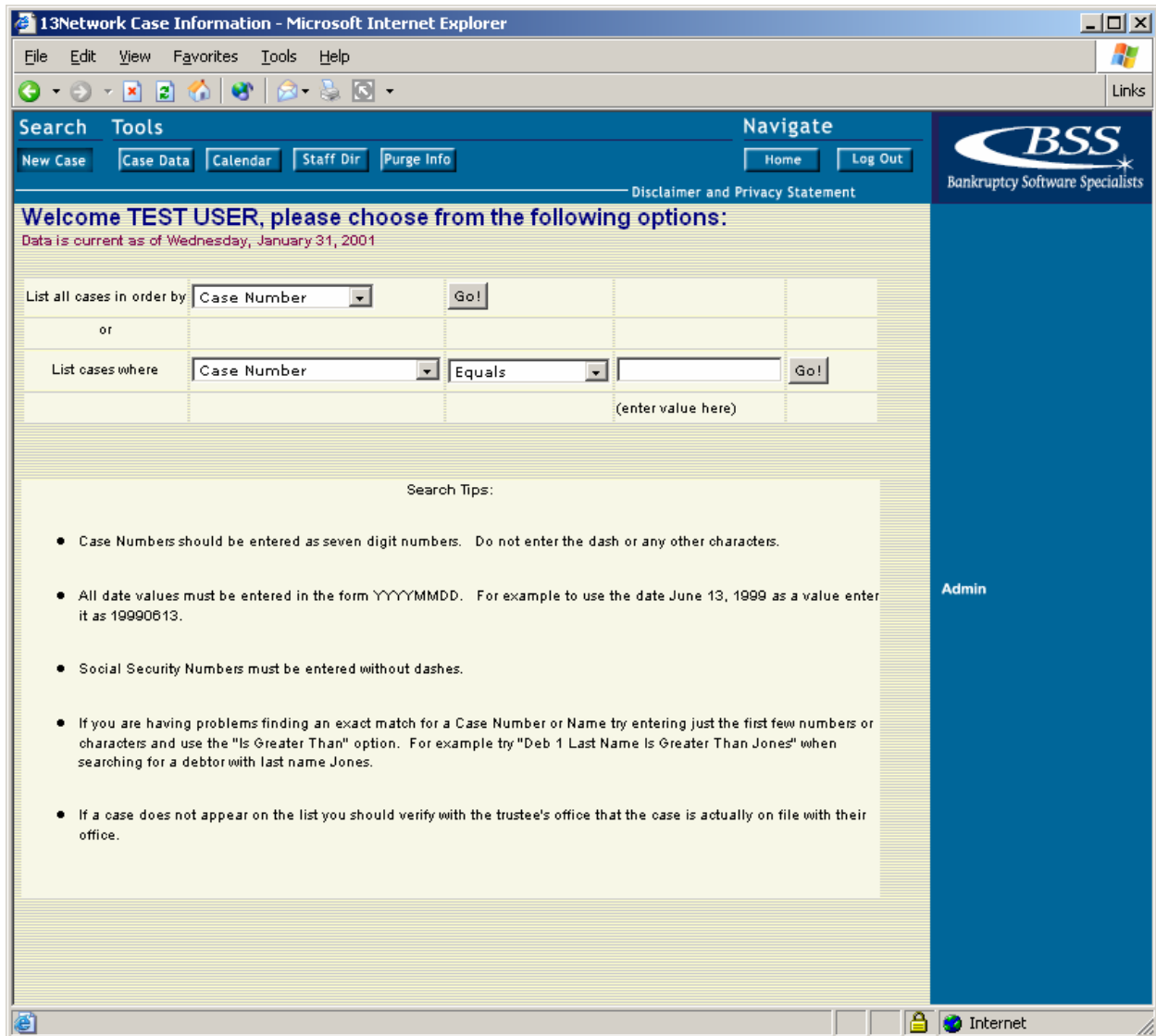
Once at the log-in screen the user enters the userID and password provided by the trustee. After entering the information then they must click the login button in order to view case information.



Enter User ID
and Password
Then Click the
Login Button

2.0 User Views

The following screens are what the user will see when they log into your database.



This screen is where they will choose how they want to access information. If the user already knows the case number they can simply type it in where it says Case Number – Equals - <BLANK>. If they want to display a list of cases that meet a certain criteria they can choose different options here, also.

When the user clicks on the “GO!” button they are then presented with a list of the cases that meet their criteria. The user can click on the Case Number and go directly to that case. They will then see the following screen.

2.1 Case Information Screen

The case information screen allows the user to view pertinent information about a specific case. This screen provides the following information:

- Case Summary
- Debtor Information
- Attorney, Trustee, and Clerk Summaries
- Case Dates and Times
- Special Case Codes and Comments
- Links to Debtor Employer Information

**Case: 03-41XXX Test Debtor One
Test Debtor Two**

User: RICH COLLINS
Trustee: David Ruskin - Southfield, MI
Case confirmed on Thu May 01, 2003
Data is current as of Tuesday, August 10, 2004

Case Summary

Balance on Hand	\$27.45
Last Receipt Date	08/04/2004 \$138
Last Receipt Amt	\$23.10
Last Disburse Date	08/05/2004
341 Meeting Date	03/03/2003
Date Petition Filed	01/15/2003
Total Paid into Plan	\$3,466.00
Total Disbursed to Creds	\$1,713.15
Attorney	BOREN & CAREY PC
Judge	MARCI B MCIVOR
Plan Term	32
Percent to Unsecured	11.00%
Bar Check Status	Y

Receipts over last 24 months

Month	Receipts
Nov '02	~\$100
Dec '02	~\$100
Jan '03	~\$100
Feb '03	~\$100
Mar '03	~\$100
Apr '03	~\$100
May '03	~\$100
Jun '03	~\$100
Jul '03	~\$100
Aug '03	~\$100
Sep '03	~\$100
Oct '03	~\$100
Nov '03	~\$100
Dec '03	~\$100
Jan '04	~\$100
Feb '04	~\$100
Mar '04	~\$100
Apr '04	~\$100
May '04	~\$100
Jun '04	~\$100
Jul '04	~\$100
Aug '04	~\$100

Debtor 1 First Name: ELIEN A
Debtor 2 First Name: NICOLE

2.2 Claim Information Page

The information that is provided on this page is the summary of the claims. The user can acquire specific information for each claim involved in the case. The user can also acquire more information about specific claims on this page. Claim numbers link the user to a claim detail page. Creditor links allow the user to view creditor address information. Finally, the view disbursement check mark links allow the user to view the payment history on a specific claim. The user is able to view:

- Claim Summary
- Graphical Representation of the Claim Types for the Case
- Claim Listing

➤ Claim Payout Information

The screenshot shows a Microsoft Internet Explorer browser window displaying the '13Network Case Information' website. The browser's address bar shows the URL: https://www.13network1.com/trustees/progs/case_frame.asp. The website has a blue header with navigation links like 'Home' and 'Log Out', and a logo for 'BSS Bankruptcy Software Specialists'. Below the header, there are tabs for 'New Case', 'Case Data', 'Staff Dir', and 'Purge Info'. The main content area is titled 'Claims Summary' and includes a table with the following data:

Number of Claims	20
Total Amount Claimed	\$43,334.70
Total Amount Scheduled	\$44,320.00
Total Principal Paid	\$1,713.15
Total Principal Owed	\$3,053.67
Total Principal Due	\$830.33
Total Interest Paid	\$0.00
Total Interest Due	\$0.00
Bar Date	Mon Jun 2, 2003
Governmental Bar Date	Mon Jul 14, 2003

Below the summary, there is a 'Claim Listing' section with a table of claim details:

Claim Number	Creditor	View Disb	Claim Type	Claim Amount	Sched Amount	Prin Owed	Prin Paid	Mo Pymt	Int Rate	Int Paid
0001	MSHDA	✓	CURR MTG	\$0.00	\$0.00	\$0.00	\$0.00	\$764.00	0	\$0.00
0002	36TH DISTRICT COURT	✓	NOTICE ONLY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00
0003	SCHEDULED UNSECURED CREDITOR	✓	UNSECURED	\$0.00	\$295.00	\$0.00	\$0.00	\$0.00	0	\$0.00
0004	SCHEDULED UNSECURED CREDITOR	✓	UNSECURED	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	0	\$0.00
0005	RESURGENT CAPITAL SERVICES	✓	UNSECURED	\$2,282.94	\$2,500.00	\$77.20	\$173.92	\$0.00	0	\$0.00
0006	SCHEDULED UNSECURED CREDITOR	✓	UNSECURED	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	0	\$0.00
0007	SCHEDULED UNSECURED	✓	UNSECURED	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	0	\$0.00

On the right side of the page, there is a vertical navigation menu with links for 'Case Information', 'Claim Information', 'Financials', 'Creditor Matrix', 'Print Inquiry', and 'Admin'. The browser's status bar at the bottom shows 'Done' and 'Internet'.

2.3 Financials Page

This section shows the case ledger (payments and receipts). Both the payments and receipts can have different views depending on which button is selected. Receipts only, show all, payments by date, and payments by claim are the different views the user can select. Within that table there can be links to claims and creditors.

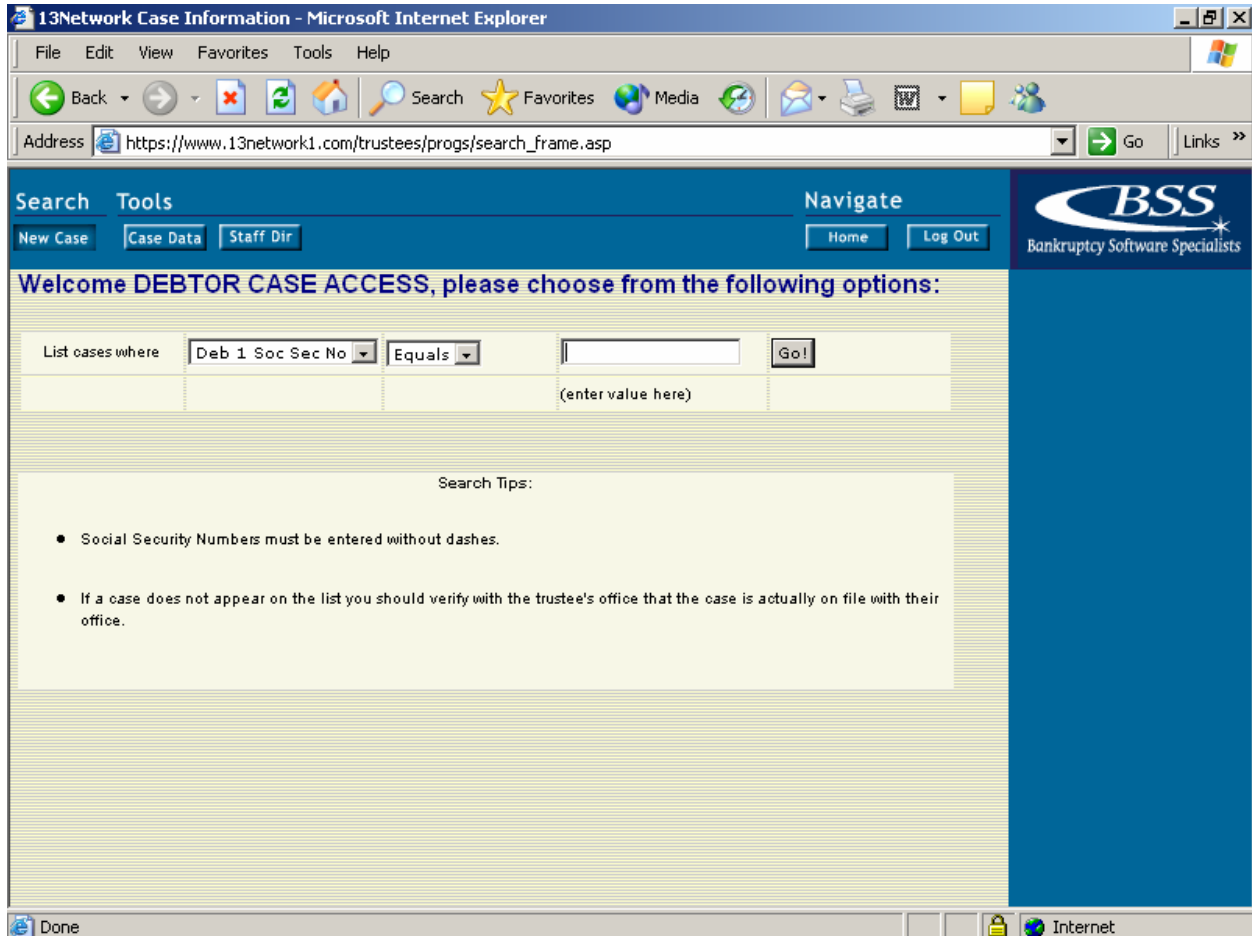
The screenshot displays a web browser window titled "13Network Case Information - Microsoft Internet Explorer". The address bar shows the URL "https://www.13network1.com/trustees/progs/case_frame.asp". The application interface includes a navigation menu with "New Case", "Case Data", "Staff Dir", and "Purge Info" buttons, along with "Home" and "Log Out" options. The main content area features a table with the following data:

Date	Trustee Claim No	Creditor	Source/Chk	Description	Receipt Amt	Payment Amt	Balance
Balance Forward (Calculated - May not be Correct)							\$0.00
01-29-2003		NO CREDITOR	JMCOCORP4798	EMPLOYER PAYROLL DED	\$23.10		\$23.10
02-05-2003		NO CREDITOR	JMCOCORP4806	EMPLOYER PAYROLL DED	\$23.10		\$46.20
02-12-2003		NO CREDITOR	JMCOCORP4827	EMPLOYER PAYROLL DED	\$23.10		\$69.30
02-20-2003		NO CREDITOR	JMCOCORP4835	EMPLOYER PAYROLL DED	\$23.10		\$92.40
02-26-2003		NO CREDITOR	JMCO4842	EMPLOYER PAYROLL DED	\$23.10		\$115.50
03-05-2003		NO CREDITOR	JMCOCORP4867	EMPLOYER PAYROLL DED	\$23.10		\$138.60
03-12-2003		NO CREDITOR	JMCO4879	EMPLOYER PAYROLL DED	\$23.10		\$161.70
03-19-2003		NO CREDITOR	JMCO4894	EMPLOYER PAYROLL DED	\$23.10		\$184.80
03-26-2003		NO CREDITOR	JMCO4909	EMPLOYER PAYROLL DED	\$23.10		\$207.90
04-04-2003		NO CREDITOR	JMCO4915	EMPLOYER PAYROLL DED	\$23.10		\$231.00
04-09-2003		NO CREDITOR	JMCO4930	EMPLOYER PAYROLL DED	\$23.10		\$254.10
				EMPLOYER			

The right sidebar contains the following navigation links: Case Information, Claim Information, Financials, Creditor Matrix, Print Inquiry, and Admin. The BSS Bankruptcy Software Specialists logo is also visible in the top right corner of the application area.

3.0 Debtor Log In

Debtors may access their case information by entering a user ID of debtor and a password of debtor. The only option for case access is via a Social Security Number, as seen on this page.



All other information is accessed in the same manner as a regular user.